

Safe to Learn eBook - Submission Guidelines

Our Author Requirements

Subject Matter Expert

Writing Style – Charismatic and Concise

Subject Matter Compatible with the *Safe to Learn* Project's Mission

Be sure and Include the following information to help our team evaluate your e-Book proposal:

1. Your carefully thought-out synopsis.
2. Your topic outline or chapter outline.
3. Background information indicating your expertise.
4. Explanation of why you consider yourself a subject matter expert.
5. Share with us how you can capture the readers' attention and win their trust.

We require our authors to submit clear and concisely written copy and to meet all deadlines.

Even if we can't use your proposal right now, if you are a committed, charismatic and talented writer, we will keep you in mind for future projects.

Our Audience

Our primary audience focus is providing information for principals, assistant principals and teachers. Our secondary audience consists of a broad range of people involved in Safe to Learn issues including students, school staff, emergency responders (such as emergency managers, police, fire fighters, etc.), parents and family members. Various eBooks are often designed for a variety of learning communities.

Submission Time Frame

- When we receive your emailed proposal, you will receive an automated confirmation of receipt.
- Your proposal will be reviewed by our editorial board within 30 days.
- We will notify you via email of our findings at that time.



Safe to Learn

Publisher for Safe to Learn eBooks

Visual Imagry, Inc., Redmond, WA - books@safetolearn.com

Safe to Learn eBook – Submission Requirements

Please answer the following questions and email them to *Safe to Learn* - books@safetolearn.com

- In the email subject line please reference your eBook
> **Example:** *Safe to Learn* eBook Submission > Your Title > Your Name

Include the following Information:

Contact Information

1. Name
2. Email
3. Mailing Address
4. Phone Number
5. Cellular Number
6. Fax Number

Synopsis of Your Proposal

- Who is your audience?
- In one page or less summarize your book.
- Submit a simple outline of your proposed book.
- You may also include up to three visuals that enhance your proposal.

About You

- Include a brief biography
- Why should YOU be the person to present this topic?
(Include your related experience or expertise)
- Why would principals, teachers, students or parents want to read about your topic?
- Please include 3 References with their contact information (name, title, email, and daytime phone)

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